

Message Text

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ACTION CA-01

INFO OCT-01 ARA-14 ISO-00 VO-03 PPTE-00 SCS-06 ABF-01
MMO-04 /030 W

-----081690 020144Z /64

R 011700Z MAR 78
FM AMCONSUL TIJUANA
TO SECSTATE WASHDC 2291
INFO AMEMBASSY MEXICO

UNCLAS SECTION 01 OF 07 TIJUANA 0119

E.O. 11652: N/A
TAGS: CGEN
SUBJ: "CONSULAR PACKAGE" FY 1980

REF: STATE 016438

	FY-1977	FY-1978	FY-1979	FY-1980
ACTUAL		ESTIMATE	ESTIMATE	ESTIMATE
10/1/76	10/1/77	10/1/78	10/1/79	
9/30/77	9/30/78	9/30/79	9/30/80	

SCHEDULE I - IMMIGRANT VISAS

BUREAU: ARA
COUNTRY AND POST: MEXICO, TIJUANA

1. IV'S ISSUED	8,023	20,250	26,800	22,400
2. IV'S REFUSED	5,752	5,250	6,700	5,600
3. TOTAL IV CASES	13,775	25,500	33,500(1)	28,000(2)

MANHOURS UTILIZED
AMERICAN OFFICERS:

4. FULL TIME	9,410(3)	8,300	11,700	8,000
5. TEMPORARY DETAIL	590	712	0	0

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6. PIT (LOCALLY HIRED)	0	0	0	0
7. SUB-TOTAL AMERICAN MAN- HOURS	10,000	9,012	11,700(1)	8,000(2)

LOCAL:

8. FULL TIME PERMANENT	29,338	28,100	29,900(1)	29,900
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9. TEMPORARY DETAIL	0	0	0	0
10. PIT	0	16,340	18,120	13,600
11. SUB-TOTAL LOCAL				
MAN-HOURS	29,338	44,440	47,020	43,500
12. TOTAL IV MAN-HOURS	39,338	53,452	59,720	51,500(2)

OF TOTAL IV CASES REQUIRING:

13. USE OF INTERPRETER	0	0	0	0
14. THIRD COUNTRY CHECK	1 P/C	1 P/C	1 P/C	1 P/C

FOOTNOTES:

1. WE SHOW AN INCREASE IN WORKLOAD AND PERMANENT FSL AND OFFICER MANHOURS, ASSUMING WE WILL HAVE ON BOARD AS OF OCTOBER 1, 1978, THE TWO FSL'S AND TWO "SILVA" OFFICERS PROMISED IN REFTTEL. ONE OF THE FSL'S WILL BE ASSIGNED TO THE IMMIGRANT VISA SECTION, THE OTHER TO THE ACS SECTION. THE TWO OFFICERS WILL PROCESS "SILVA" CASES ON A FULL TIME BASES.

2. WE SHOW A DROP IN VISAS PROCESSED AND MANHOURS UTILIZED IN FY 1980, ON ASSUMPTION THAT AS OF JULY 31, 1980, WE WILL HAVE COMPLETED ISSUING THE "SILVA" NUMBERS AND THAT OUR WORKLOAD WILL CORRESPONDINGLY DECREASE.

3. HOURS LISTED DO INCLUDE (344 MANHOURS) WHEN NON-SPANISH SPEAK-
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ING, IV OFFICER WAS ASSIGNED HERE AND COULD NOT BE USED.

SCHEDULE II - NON-IMMIGRANT VISAS

BUREAU: ARA

COUNTRY AND POST: MEXICO, TIJUANA

15. NIV'S ISSUED	13,485	17,015	21,268	26,585
16. NIV'S REFUSED	6,933	8,507	10,634	13,292
17. TOTAL NIV CASES	20,418	25,522	31,902	39,877

212(D)(4) WAIVERS	1,703	1,713	1,740	1,740
PERSONS	(51,513)	(52,000)	(52,500)	(52,500)

MANHOURS UTILIZED:

AMERICAN OFFICERS

18. FULL TIME PERMANENT	1,603	1,903	2,246(1)	2,650(1)
19. TEMPORARY DETAIL	0	0	0	0
20. PIT (LOCALLY HIRED)	0	0	0	0
21. SUB-TOTAL AMERICAN				
MAN-HOURS	1,603	1,903	2,246	2,650

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LOCAL

22. FULL TIME PERMANENT	1,683	1,986	2,342(2)	2,764(2)
23. TEMPORARY DETAIL	0	0	0	0
24. PIT	0	0	0	0
25. SUB-TOTAL LOCAL MANHOURS	1,683	1,986	2,342	2,764
26. TOTAL NIV MAN-HOURS	3,286	3,889	4,588	5,414
27. NIV FEES COLLECTED	60,105	22,472	24,719	27,190
28. BORDER CROSSING CARDS FY-77	N/A	N/A	N/A	N/A
29. CREW LIST VISAS FY-77	146	150	160	160
30. NAMES ON CREW LIST VISAS (2,716) (2,916) (3,000) (3,000)				
PERSONS PERSONS PERSONS PERSONS				

OF TOTAL NIV CASES REQUIRING:

31 INTERVIEWS	95 P/C	95 P/C	95 P/C	95 P/C
32. USE OF INTERPRETER	0	0	0	0
33. THIRD COUNTRY CHECK	1 P/C	1 P/C	1 P/C	1 P/C

FOOTNOTE:

1. INCREASE IN OFFICER MANHOURS BASED ON ASSUMPTION THAT WE WILL
HAVE ONE ADDITIONAL OFFICER AS OF OCTOBER 1, 1978, AS SHOWN IN
REFTEL; THIS OFFICER WILL BE SHARED BY ACS AND NIV SECTIONS.

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2. INCREASE IN LOCAL MANHOURS REFLECTS INCREASE IN NUMBER OF CASES PROCESSED. WE WILL TRANSFER ONE LOCAL FROM IV SECTION AS REQUIRED ON PART TIME BASIS.

SCHEDULE III - SPECIAL CONSULAR SERVICES

BUREAU: ARA

COUNTRY AND POST: MEXICO, TIJUANA

34. AMERICAN CITIZEN DEATHS	25	35	45	55
35. ESTATE/PROPERTY CLAIMS	82	102	122	142
36. NOTARIALS	439	600	700	800
37. WELFARE/WHEREABOUTS	311	350	400	450
38. SEAMEN AND SHIPPING	0	0	0	0
39. ARRESTS (1)	391	500	600	650
40. OTHER AGENCY SERVICES (2)	8,744	10,300	11,900	13,500
41. TOTAL SCS CASES	9,992	11,887	13,767	15,597

MANHOURS UTILIZED:

AMERICAN OFFICERS

42. FULL TIME PERMANENT	2,979	2,979	3,771(4)	3,903(5)
43. TEMPORARY DETAIL	0	0	0	0
44. PIT (LOCALLY HIRED)	0	0	0	0
45. SUB-TOTAL AMERICAN				
MAN-HOURS	2,979	2,979	3,771	3,903

LOCAL:

46. FULL TIME PERMANENT	6,521	6,521	8,281(6)	8,281
47. TEMPORARY DETAIL	0	0	0	0
48. PIT	0	0	0	0
49. SUB-TOTAL LOCAL MANHOURS	6,521	6,521	8,281	8,281

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50. TOTAL SCS MAN-HOURS	9,500	9,500	12,052	12,184
51. TREASURY CHECKS FY-77	0	0	0	0

SCHEDULE IV - CITIZENSHIP & PASSPORT SERVICES:

BUREAU: ARA

COUNTRY AND POST: MEXICO, TIJUANA

52. PPT APPLICATIONS EXECUTED	16	25	30	35
53. PPT APPLICATIONS EXAMINED	0	0	0	0
54. FEE PASSPORTS ISSUED	0	0	0	0
55. NO FEE PASSPORTS ISSUED	0	0	0	0
56. PPT'S AMENDED OR EXTENDED	196	210	230	250
57. NEW REGISTRATION				

APPLICATIONS	239	275	300	325
58. REPORTS OF BIRTH	24	30	35	40
59. WITNESS TO MARRIAGE	0	0	0	0
60. WAIVER OF PASSPORTS	0	0	0	0
61. SUB-TOTAL PASSPORT CASES	459	515	575	615
62. IDENTITY CARDS ISSUED	351	400	450	500
63. TOTAL PASSPORT CASES	810	915	1,025	1,115

MAN-HOURS UTILIZED:

AMERICAN OFFICERS

64. FULL TIME PERMANENT	531	531	531	531
65. TEMPORARY DETAIL	0	0	0	0
66. PIT (LOCALLY HIRED)	0	0	0	0
67. SUB-TOTAL AMERICAN				
MAN-HOURS	531	531	531	531

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FM AMCONSUL TIJUANA

TO SECSTATE WASHDC 2293

INFO AMEMBASSY MEXICO

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LOCAL

68. FULL-TIME PERMANENT	1,788	1,800	1,800	1,800
69. TEMPORARY DETAIL	0	0	0	0
70. PIT	0	0	0	0
71. SUB-TOTAL LOCAL MANHOURS	1,788	1,800	1,800	1,800
72. TOTAL PPT MAN-HOURS	2,319	2,331	2,331	2,331
73. AMERICANS REGISTERED				
1/31/78	4,900			

AMERICAN CITIZEN RESIDENT:

74. OFFICIAL	33
75. NON-OFFICIAL	15,000

FOOTNOTES:

(1) WE BELIEVE ACTUAL ARREST FIGURES ARE HIGHER; MANY AMERICANS ARE ARRESTED AND THEIR CASES DISPOSES OF THE SAME DAY. THERE ARE ALSO "DETENTION" CASES, NOT CARRIED ON THESE STATISTICS, BUT RE-QUIRING ASSISTANCE, WHERE AMERICANS ARE HELD BRIEFLY AND RELEASED WITHOUT FORMAL ARREST (ROUGHLY 150 PER YEAR).

(2) INCLUDES 36 VETERANS CASES; 761 SSA CASES; 380 SSA FIELD CASES; 6,000 SSA FORM 7,162 DISTRIBUTED; 380 SSA B2 AND E CASES; UNCLASSIFIED

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1,076 IN-OFFICE CONTACTS; 141 MISCELLANEOUS CASES.

(3) REFLECTS 20 PERCENT INCREASE IN WORKLOAD PER YEAR IN FEDERAL BENEFITS.

(4) REFLECTS 50 PERCENT OF ONE AMERICAN OFFICER POSITION OR 792 HOURS.

(5) REFLECTS INCREASE OF 50 PERCENT OF ONE AMERICAN OFFICER FOR FIRST 10 MONTHS OF FY 1980 (660 HOURS) AND 100 PERCENT OF ONE AMERICAN OFFICER FOR LAST TWO MONTHS OF FY 1980 (264 HOURS).

(6) REFLECTS INCREASE OF 100 PERCENT OF ONE LOCAL EMPLOYEE FOR FY 1979 OR 1760 HOURS. SEE COMMENTS, ACS, FOR DETAILS.

SCHEDULE V - CONDITIONS AND JUSTIFICATIONS.

BUREAU: ARA

COUNTRY AND POST: MEXICO, TIJUANA

FY-1977

HOURS GAINED:	AMERICAN	LOCAL
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OVERTIME	111	760
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DETAILS IN	0	0
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HOURS LOSTS:	AMERICAN	LOCAL
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DETAILS OUT	0	266 (3)
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STAFFING GAPS	1560 (1)	360 (2)
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PROLONGED LEAVE	296 (HL)	0
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280 (LWP)

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- 1). REPRESENTS DELAY IN REPLACING OFFICERS TRANSFERRED TO POST.
- 2). REPRESENTS DELAY IN FILLING VACANT FSL POSITION.
- 3). FSL DETAILED TO FSI FOR CONSULAR TRAINING.

BUREAU: ARA

COUNTRY AND POST: MEXICO, TIJUANA

AMERICANS: VISAS SCS PPT GENERAL TOTAL

76. AUTHORIZED 9/30/77	7	1.55	.30	.15	9
77. AUTHORIZED 1/31/78	7	1.55	.30	.15	9
78. FILLED 1/31/78	7	1.55	.30	.15	9

INCREASE/DECREASE:

179. REQUIRED FY 1979	PLUS 2.50	.50	.00	.00	3.00(1)
80. REQUIRED FY 1989	-2.50 PLUS.50	.00	.00	-2.00(2)	

LOCALS:

81. AUTHORIZED 9/29/77	17	2.75	1	1.25(3)	22
82. AUTHORIZED 1/31/78	17	2.75	1	1.25	22
83. FILLED 1/31/78	17	2.75	1	1.25	22

INCREASE/DECREASE

84. REQUIRED FY 1979	1	1	.00	.00	2
85. REQUIRED FY 1980	1	.00	.00	.00	1(4)

FOOTNOTES:

1. REFLECTS INCREASE OF THREE OFFICERS AUTHORIZED BY REFTTEL. TWO

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FM AMCONSUL TIJUANA

TO SECSTATE WASHDC 2294

INFO AMEMBASSY MEXICO

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WILL BE FULL TIME IMMIGRANT VISA OFFICERS AND ONE WILL BE SHARED
BY THE NIV AND ACS UNITS.

2. THESE CHANGES WOULD TAKE PLACE ONLY ON COMPLETION OF THE SILVA
PROGRAM JULY 31, 1980. SEE NARRATIVE FOR EXPLANATION.

3. REFLECTS 1/4 LOCAL EMPLOYEE OR 425 HOURS EXPENDED ON COMMER-
CIAL MATTERS.

4. SEE COMMENTS, IMMIGRANT VISAS, PAR. 4.

SCHEDULE VI - FEDERAL BENEFITS, FRAUD, ETC.

BUREAU: ARA

COUNTRY AND POST: MEXICO, TIJUANA

A. FEDERAL BENEFIT ACTIVITY

1. NUMBER OF SSA REIMBURSED: AMERICAN 0 LOCAL 0

2. HOURS WORKED BY OCCUPANTS OF THESE POSITIONS ON WORK OTHER
THAN FEDERAL BENEFITS: AMERICAN 0 LOCAL 0

3. HOURS WORKED BY REGULAR (NONREIMBURSED) CONSULAR EMPLOYEES ON
FEDERAL BENEFITS: AMERICAN 0 LOCAL 1685
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B. DOCUMENT FRAUD INVESTIGATION

I. PERCENTAGE OF INVESTIGATIONS CONDUCTED BY (CHECK ONE)

- A. FRAUD UNIT X
B. SECURITY 0
C. LINE OFFICER 0

2. TYPE OF INVESTIGATION (ESTIMATED NUMBER):

- A. VISA 200
B. FEDERAL BENEFITS 0 (1)
C. PASSPORT 0

(1) NEWLY ASSIGNED (SSA REIMBURSED) LOCAL FIELD REPRESENTATIVE
WILL BE DOING FRAUD INVESTIGATIONS IN FUTURE.

C. U.S. CITIZENS IN JAIL 1/31/78 - 52 (AT TIME THIS REPORT

PREPARED THERE WERE 75 U.S. CITIZENS IMPRISONED IN TIJUANA CONSULAR DISTRICT).

D. SERVICES FOR INS:

1. NUMBER OF RE-ENTRY PERMIT EXTENSIONS	0
2. NUMBER OF I-151 CARDS SURRENDER	0
3. I-151 CARD INTERVIEWS - LOST OR STOLEN	0
4. MAN-HOURS WORKED BY CONSULAR EMPLOYEES TO PROVIDE ABOVE	
INS SERVICES:	
AMERICAN	0
LOCAL	0

E. LOSS OF NATIONALITY CASES: 11

F. AMERICAN CITIZEN DEATHS (1977):
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1. BURIED LOCALLY	4 (2)
2. REMAINS SHIPPED TO U.S.	19 (2)

(2) FIGURES DO NOT INCLUDE 1 DROWNED AND UNRECOVERED BODY AND ONE CREMATION.

G. BREAKOUT OF FIGURES ENTERED IN SCHEDULE III, ITEM 37, WELFARE AND WHEREABOUTS: (1977):

1. SEARCHES FOR MISSING PERSONS	223
2. EMERGENCY MESSAGES	9
3. CHILD CUSTODY CASES	1
4. ILLNESS OR HOSPITAL CASES NOT INVOLVING MEDEVAC	13
5. MEDEVAC INVOLVING REPATRIATION LOANS	0
6. MEDEVAC NOT AT USG EXPENSE	0
7. REPATRIATION APPLICATIONS	1
8. REPATRIATION NOT INVOLVING USG EXPENSE	0
9. EMERGENCY MONEY TRANSFERS (INCLUDING TRUST & COMMERCIAL BANK)	0
10. UNSPECIFIED MISCELLANEOUS W/W ACTIONS	64
(MANY TRANSFERS TO PAY FINES IN DRUNK AND DISORDERLY CASES NOT INCLUDED).	

H. CONSULAR AGENTS: NOT APPLICABLE

I. COMMENTS:

INTRODUCTION:

AT THE OUTSET WE WISH TO NOTE THAT TIJUANA IS A CONSULAR POST,

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FM AMCONSUL TIJUANA
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CONSISTING ALMOST ENTIRELY OF A VISA SECTION AND AN AMERICAN CITIZENS SERVICES SECTION (ACS). WE DO NOT HAVE THE OTHER SECTIONS OR THE FLEXIBILITY WHICH ALLOWS US TO DRAW FROM ONE TO MEET PEAK WORK LOADS IN ANOTHER. WHEN WE ARE SHORT ON THE ACS SIDE OR IN NIV ISSUANCE, BECAUSE OF VACATION, STAFFING GAPS OR WORKLOAD, OUR ONLY ALTERNATIVES ARE TO DO WITHOUT OR TO DRAW FROM THE IV SECTION, WHICH HAS THE MOST OFFICERS. WHEN WE DO THE LATTER, THE RESULT IS TO DECREASE THE NUMBER OF IV'S ISSUED OR PUT UNACCEPTABLE WORK BURDENS ON THE REMAINING IV OFFICERS. TO SPEAK OF PEAK OR SLACK PERIODS WHEN PERSONNEL MAY BE SHIFTED TO MEET DEMAND IS NOT MEANINGFUL: IV WORK IS A 12 MONTH A YEAR JOB, AND NIV AND ACS PEAK WORK PERIOD IN TIJUANA ROUGHLY COINCIDE. ONE OTHER ITEM MERITS SPECIAL MENTION: TIJUANA IS STILL NOT ON THE AUTOMATED NAME CHECK SYSTEM (AVLOS) THE MICRO-FICHE CARDS ARE INEFFICIENT AND EVEN MORE TIME CONSUMING THAN THE OLD LOOK-OUT BOOK. WE ARE SCHEDULED TO JOIN THE AVLOS SYSTEM SOMETIME LATER THIS YEAR THROUGH THE COMPUTER TO BE PLACED IN MEXICO CITY, AND WE HOPE THAT THE DEPARTMENT WILL GIVE ALL POSSIBLE ASSISTANCE.

A. IMMIGRANT VISAS:

1. THE "SILVA NUMBERS" PROGRAM WILL BE THE PRINCIPAL FOCUS OF OUR CONCERN OVER THE NEXT THREE YEARS. OUR DESIRE IS TO COMPLETE THE PROGRAM AS QUICKLY AS POSSIBLE. GIVEN THE ABILITY OF A FULL-TIME
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VISA OFFICER TO PROCESS A SET NUMBER OF CASES DAILY, HOW FAST WE PROCEED IS ENTIRELY DEPENDENT ON THE NUMBER OF VISA PERSONNEL THE DEPARTMENT PROVIDES US. WE NOW HAVE FIVE IV OFFICERS; THE REFTEL

AND A RECENT CONVERSATION WITH THE DEPARTMENT TELL US THAT BY OCTOBER 1, 1978, WE ARE LIKELY TO HAVE TWO MORE PERMANENT OFFICERS TO PROCESS THE SILVA CASES. WE HAVE THE SPACE FOR A THIRD OFFICER, AND WITH AN INCREASE IN OUR PITS TO 16 FROM THE CURRENTLY AUTHORIZED 13, COULD SUPPORT HIM. THE POST IS FILLING THE 13 LOCAL PIT POSITIONS AUTHORIZED BY THE DEPARTMENT AS QUICKLY AS PERSONNEL CAN BE FOUND. WE ARE NOT WAITING FOR AN INCREASE IN OFFICER STAFF IN PART BECAUSE OUR IV SECTION WAS SEVERELY UNDERSTAFFED IN LOCAL PERSONNEL BEFORE THE SILVA PROGRAM BEGAN, IN PART BECAUSE OF THE LEAD TIME NEEDED PROPERLY TO TRAIN NEW PERSONNEL, AND IN PART TO STEP UP OUR PROCESSING OF PACKETS 3 AND RELATED WORK. PERSONNEL USED IN THE NEXT MONTHS FOR THIS LATTER FUNCTION WILL BE SWITCHED TO DOCUMENT CHECKING AND VISA ASSEMBLY WHEN THE DEPARTMENT PROVIDES US ADDITIONAL OFFICER ASSISTANCE.

2. FY 1978

(A) WE CURRENTLY HAVE FIVE IMMIGRANT VISA OFFICERS AUTHORIZED. TO OPERATE AN EFFICIENT OPERATION, WE MUST AT A MINIMUM EXPEND 3/4 OFFICER WORK DAYS ADMINISTERING OUR FRAUD PROGRAM, 1/2 WORK DAYS IN SUPERVISION AND RESPONDING TO INQUIRIES FROM ATTORNEYS AND CONSULTANTS, 1/4 WORK DAYS RESPONDING TO CONGRESSIONAL INQUIRIES, AND 1/2 WORK DAYS IN LANGUAGE CLASSES, AUGMENTING THE NIV SECTION, AND OTHER ADMINISTRATIVE DETAILS. WE THEREFORE HAVE THREE FULL TIME WORK DAYS ISSUING IMMIGRANT VISAS WHEN WE HAVE FIVE FULL TIME OFFICERS AVAILABLE ON A DAILY BASIS AT POST.

(B) IN ORDER TO ESTIMATE OUR 1978 WORKLOAD, WE CONDUCTED AN IN-HOUSE COUNT OF THE ACTUAL NUMBER OF OFFICER WORK DAYS AVAILABLE TO US THE REMAINDER OF THE FISCAL YEAR AFTER PLANNED ANNUAL AND UNCLASSIFIED

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HOME LEAVE AND TRANSFER OF PERSONNEL. WE INCLUDED IN OUR ESTIMATES REPLACEMENTS FOR THE PERMANENT OFFICERS BEING ROTATED, BUT CAUTION THAT THE ACTUAL NUMBER OF CASES PROCESSED WILL DEPEND UPON THE EXACT TIMING OF THE TRANSFERS AND THE SKILL AND EXPERIENCE OF THE NEW OFFICERS. WE DID INCLUDE IN OUR COMPUTATIONS ONE ADDITIONAL RETIRED OFFICER ASSIGNED TO AUGMENT OUR STAFF FOR A PERIOD OF THREE MONTHS IN PROCESSING THE "CUBAN" NUMBERS.

3. FY 1979

(A) WE ASSUME IN OUR COMPUTATIONS THAT AS OF OCTOBER 1, 1979, WE WILL HAVE ON BOARD THE TWO ADDITIONAL OFFICERS AUTHORIZED FOR THE SILVA NUMBERS PROGRAM, AND THAT BY NOVEMBER 1, 1979, THEY WILL BE HANDLING A FULL CASE LOAD. WITH SEVEN OFFICERS, WE WOULD EXPEND ONE WORK DAY ADMINISTERING THE FRAUD PROGRAM, 3/4 DAYS IN SUPERVISION, 1/4 WORK DAYS RESPONDING TO CONGRESSIONAL INQUIRIES, AND 1/2 WORK DAY IN ADMINISTRATIVE DUTIES. WE THEREFORE WOULD HAVE 4 1/2 WORK DAYS PER CALENDAR DAY ADMINISTERING IMMIGRANT

VISAS. OUR COMPUTATIONS ASSUME THAT TAKING INTO ACCOUNT LEAVE, ETC. EACH FULL TIME OFFICER WILL HAVE 198 WORK DAYS PER YEAR AND INTERVIEW 30 PERSONS DAILY. THEY ALSO ASSUME THAT THE DEPARTMENT WILL NOT ALLOW STAFFING GAPS TO OCCUR WHEN OFFICERS ARE REASSIGNED FROM THE POST (WE ARE ALREADY ANTICIPATING THE LOSS OF AT LEAST TWO OFFICER MONTHS THIS YEAR BECAUSE OF ASSIGNMENT GAPS).

4. FY 1980

(A) WE ASSUME THAT WE WILL HAVE ON-BOARD A FULL SEVEN OFFICER PERMANENT STAFF COMPLEMENTED BY OUR 13 AUTHORIZED PIT FSL POSITIONS UNTIL JULY 31, 1980. AS OF AUGUST 1, 1980, WE BELIEVE WE WILL HAVE THE FOLLOWING "POST-SILVA"WORKLOAD:

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(1) WE WILL PROCESS 6000 IR CASES PER YEAR, AND THE NUMBER OF IR'S PROCESSED WILL THEREAFTER INCREASE AT A RATE OF 10 PERCENT PER YEAR.

(2) WE WILL ISSUE 22.8 PERCENT (OUR PRESUMED QUOTA) OF THE 20,000 "P" VISAS AUTHORIZED BY THE INA, OR 4,560; ASSUMING A REFUSAL RATE OF 40 PERCENT, WE WILL NEED TO PROCESS 7,600 APPLICATIONS TO ISSUE OUR "P" QUOTA.

(3) WE WILL THEREFORE PROCESS 13,600 APPLICATIONS PER YEAR.

(B) TO PROCESS THE ANTICIPATED WORKLOAD, WE WILL REQUIRE THE FOLLOWING IV SECTION STAFF BEGINNING AUGUST 1, 1980:

A. OFFICERS:

1. SUPERVISOR/INTERVIEWING OFFICER
2. FRAUD OFFICER

3. CORRESPONDENCE OFFICER/INTERVIEWING OFFICER
4. INTERVIEWING OFFICER/NIV OFFICER (SEE COMMENTS, ACS SECTION).
UPON COMPLETION OF THE "SILVA" NUMBERS PROGRAM, WE WILL ASSIGN
THE ACS/NIV OFFICER TO THE ACS SECTION ON A FULL TIME BASIS AND
USE THIS POSITION AS A HALF TIME IV/HALF TIME NIV OFFICER. (AT
THIS TIME, WE WILL HAVE 1 1/2 OFFICER ASSIGNED TO NIV WORK).

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5. INTERVIEWING OFFICER - FULL TIME

B. WE ASSUME POSITION #1 WOULD PROCESS 15 APPLICATIONS PER DAY;
NUMBER 2,0; NUMBER 3,20; NUMBER 4, 10; AND NUMBER 5,30; AND
THAT WE WORK 198 WORKDAYS PER YEAR, WE COULD PROCESS 14,800
CASES PER YEAR.

6. FSL'S

1. FRAUD INVESTIGATOR
2. 1 SUPERVISOR OF IV SECTION
3. 1 CASHIER
4. 1 FINGERPRINT MAN
5. 4 DOCUMENT CHECKERS/VISA ASSEMBLERS
6. 1.5 CORRESPONDENCE CLERKS
7. 4 PETITION ADJUDICATORS/ APPOINTMENTS CLERKS
8. 1.5 FILE ROOM CLERKS
9. 1 SECRETARY TO SECTION CHIEF
10. 1 INFORMATION CLERK
11. 1 SWITCHBOARD OPERATOR

NOTE THAT THE POSITIONS OF INFORMATION CLERK AND SWITCHBOARD
OPERATOR ARE DONE BY ONE PERSON AT THE PRESENT TIME. THIS HAS
PROVEN UNSATISFACTORY IN TERM OF QUALITY OF PERFORMANCE, AND
WE WISH TO RETURN TO DIVISION OF SEVERAL YEARS AGO AND THERE-
FORE REQUIRE THE AUTHORIZATION OF ONE ADDITIONAL FSL IN FY 1980.
TOTAL REQUIRES ONE ADDITIONAL LOCAL POSITION.

5. "SILVA" NUMBERS

(A) WE ORIGINALLY ESTIMATED THAT OUR "PIECE OF THE PIE" OF THE
"CUBAN" NUMBERS, OVER A THREE YEAR PERIOD, WAS 27,000 (BASED ON
22.8 PERCENT)(OUR AVERAGE SHARE OF THE TOTAL VISAS ISSUED MEXICO
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WIDE) OF 120,000 THE ESTIMATE OF TOTAL "SILVA" NUMBERS WHICH
WOULD BE ISSUED IN COUNTRY. WE STARTED AUGUST 1, 1977, WITH

45,000 PERSONS ENTITLED TO SA-1 STATUS. WE NOTE, HOWEVER, THAT APPROXIMATELY 70 PERCENT OF BENEFICIARIES OF I-130 PETITIONS ARE ENTITLED TO DERIVATIVE PRIORITY DATES AND SA STATUS. WE THEREFORE WILL HAVE AN UNKNOWN BUT SUBSTANTIAL NUMBER OF ADDITIONAL SA APPLICANTS TO PROCESS AS WE PROCEED. COUNTING VISAS ACTUALLY ISSUED BETWEEN AUGUST 1, 1977, AND FEBRUARY 20, 1978, (5,200) AND OUR ESTIMATE OF VISAS ISSUED FEBRUARY 21 TO JULY 31, 1978, (7,000) WE WILL HAVE ISSUED 12,200 "SILVA" NUMBERS THE FIRST YEAR OF OPERATION. WE NOTE; HOWEVER, WE EXPERIENCED A SLOW START DUE TO INADEQUATE STAFFING. SINCE DECEMBER OF 1977, WE HAVE AVERAGED OVER 1000 ISSUED "SILVA NUMBER PER MONTH.

(B) NO DOUBT WE WILL FOLLOW MONTERREY'S EXPERIENCE AND SEE A HIGHER PROPORTION OF IR'S AND P'S AS TIME PROGRESSES. WE ARBITRARILY ESTIMATED THAT 66 2/3 PERCENT OF OUR APPLICATIONS WILL BE CUBAN NUMBERS. ALTHOUGH OUR REFUSAL RATE RUNS AT APPROXIMATELY 30 PERCENT, WE BELIEVE 1/3 OF THE REFUSALS ARE OVERCOME AND THEREFORE ESTIMATE A PERMANENT REFUSAL RATE OF 20 PERCENT.

(C) LOOKING AT THE SECOND AND THIRD YEARS OF PROCESSING "CUBAN" NUMBERS, WE THEREFORE ANTICIPATE WE CAN SCHEDULE 24,500 "CUBAN" APPLICATIONS AND CAN ISSUE 18,600 VISAS EACH YEAR FOR A TOTAL OF 37,200 VISAS FOR TWO YEARS AND A THREE YEAR TOTAL OF 49,400.

B. NON-IMMIGRANT VISAS:

1. OUR NIV ISSUED AND REFUSED WORKLOAD IN FY 1977 WAS FIFTY PERCENT HIGHER THAN IN FY 1976. THIS ABNORMALLY HIGH GROWTH RATE REFLECTS PRIMARILY A 9 PERCENT GROWTH RATE IN TIJUANA (WHICH HAS A POPULA-

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ACTION CA-01

INFO OCT-01 ARA-14 ISO-00 VO-03 PPTE-00 SCS-06 ABF-01
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R 011700Z MAR 78
FM AMCONSUL TIJUANA
TO SECSTATE WASHDC 2297
INFO AMEMBASSY MEXICO

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TION OF SOMEWHERE BETWEEN 750,000 AND ONE MILLION) AND THE SHOPPING AND RECREATIONAL ATTRACTIONS IN SOUTHERN CALIFORNIA FOR THOSE

WHO HAVE MONEY AND THE LURE OF JOBS FOR THOSE WHO DO NOT. IT NONE-
THELESS SEEMS UNLIKELY THAT THIS GROWTH RATE CAN CONTINUE AT SUCH
A HIGH LEVEL, AND WE ARE THUS ARBITRARILY PROJECTING A TWENTY-
FIVE PERCENT INCREASE FOR FY 1978 OVER FY 1977 AND INTO FUTURE
YEARS. WE ESTIMATE WE WILL USE 0.5 OF THE PERMANENT OFFICER PO-
SITION ASSIGNED US IN REFTEL (A) TO ASSIST WITH THE GROWING NIV
DEMAND.

2. ONCE THE SILVA CASES ARE COMPLETED IN FY 1980, AND IF THERE IS
NO INCREASE IN THE IV COUNTRY LIMITATION FOR MEXICO, THE ADDITION-
AL OFFICER AUTHORIZED IN REF (A) WILL BE ASSIGNED FULL TIME TO
ACS. WE WOULD THEN HAVE ONE OF THE FIVE IV OFFICERS PERMANENTLY
ASSIGNED TO THIS POST SERVE ONE HALF THE TIME IN THE NIV SECTION
AND THE OTHER HALF ISSUING IV VISAS. (SEE SCHEDULE V AND NARRA-
TIVE FROM ACS FOR DETAILS).

3. IN RELATING WORKLOAD TO NIV STAFF, WE WISH STATE OUR BELIEF
THAT NIV INTERVIEWS REQUIRE CONSIDERABLE MORE TIME IN TIJUANA
THAN, FOR EXAMPLE, IN MEXICO CITY. A BRIEF LOOK AT THE WAITING
LINES ILLUSTRATES THE DIFFERENCE: IN TIJUANA THE MIDDLE CLASS
GENERALLY HAVE BORDER CROSSING CARDS, AND OUR APPLICANTS ARE
LARGELY WORKING CLASS OR UNEMPLOYED AND THOSE WITHOUT A LONG-
ESTABLISHED RESIDENCE IN BAJA. MANY PEOPLE WHO IN MEXICO CITY
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ARE NOT LIKELY TO CONSIDER A VISIT TO THE UNITED STATES WILL
DO SO WHEN RESIDING IN TIJUANA BECAUSE OF THE PROXIMITY OF THE
BORDER. ACCORDINGLY A DECISION HERE, TO BE FAIR TO THE APPLI-
CANT AND IN ACCORD WITH THE LAW REQUIRES SOME TIME. THE TIME
SAVING PROVIDED BY APPLICANTS PROCESSED BY A RELIABLE TRAVEL
AGENCY IS ALSO NOT A FACTOR HERE.

C. AMERICAN CITIZEN SERVICES

1. PROTECTION AND WELFARE WORK IS A STERN TASK MASTER IN TIJUANA,
REQUIRING THREE QUARTERS OF THE OFFICER TIME AND SLIGHTLY MORE
THAN HALF THE LOCAL TIME OF OUR AMERICAN CITIZEN SERVICES SECTION.
EVEN SO, WE DO NOT HAVE ENOUGH MANPOWER TO DO THE JOB EXPECTED OF
US, AND 0.5 OF THE OFFICER AND ONE OF THE TWO LOCALS WHOM REFTEL
(A) HAS SAID WE WILL HAVE (HOPEFULLY BY THE BEGINNING OF FY 1979)
WILL BE PUT INTO ACS, PRIMARILY PROTECTION WORK. WITH OUR RAPIDLY
EXPANDING PROTECTION WORKLOAD WE HAVE A NEED NOW FOR A THIRD FULL-
TIME OFFICER BOTH TO DO FIELD PROTECTION WORK AND TO GIVE THE SU-
PERVISOR MORE TIME TO MANAGE THW ORK OF THE OTHER ACS COMPONENTS.
WE PROPOSE THEREFORE IN FY 1980 IF THE SILVA CASES ARE COMPLETED
AND THERE IS NO INCREASE IN THE IV COUNTRY LIMITATION FOR MEXICO-
TO USE THE ADDITIONAL OFFICER AUTHORIZED IN REF (A) FULL TIME IN
ACS, RATHER THAN HALF TIME. (SEE SCHEDULE V AND NARRATIVE OF NIV'S
FOR FURTHER DETAILS OF THE LATTER MOVE).

2. MOST OF THE WORK COMES FROM THREE DIRECTIONS - TOURISTS, CRIMINAL ARRESTS, AND THE RETURN OF SEIZED AUTOMOBILES, PLANES AND AIRCRAFT TO THE UNITED STATES: (L) AMERICANS CROSS THE BORDER TO TIJUANA AT A RATE OF 1,216,000 PER MONTH (INS FIGURES). SINCE OUR LAST CONSULAR PACKAGE, BAJA HAS ACQUIRED A NEW AND UNEXPECTED GOVERNOR, WHO HAS MADE THE PROMOTION OF U.S. TOURISM TO BAJA HIS FIRST OBJECTIVE, AND WE HAVE TO ASSUME THAT HIS CAMPAIGN WILL MEAN EVER MORE AMERICANS IN BAJA WITH A CONCOMITANT NEED FOR CONSULAR UNCLASSIFIED

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SERVICES. PARTICULARLY TIME CONSUMING ARE AUTOMOBILE ACCIDENTS WHERE THERE ARE INJURIES, WHICH REQUIRE THAT THE DRIVER AUTOMATICALLY GOES TO JAIL WHILE POLICE INVESTIGATE THE ACCIDENT. OUR ASSISTANCE TO THE DRIVER AND INJURED AMERICANS-IF WE DO OUR JOB PROPERLY- CAN REQUIRE ONE TO SIXTEEN HOURS OF OFFICER TIME IN EACH CASE. OVER THE RECENT THREE DAY WASHINGTON BIRTHDAY WEEKEND, FOR EXAMPLE, OUR DUTY OFFICER ASSISTED IN FIVE ACCIDENT CASES TAKING EIGHT HOURS OF HIS TIME. OVER THE PREVIOUS SIX MONTHS WE HAD AVERAGED ALMOST FIVE ACCIDENT CASES PER MONTH. (2) THE U.S. MEXICAN PRISONER TRANSFER TREATY HAS AS YET DONE NOTHING TO REDUCE OUR WORK LOAD WITH PRISONERS. THERE WERE 70 AMERICANS IN JAIL IN BAJA IN DECEMBER 1977, AND AS OF THIS WRITING, WITH FIFTEEN PRISONERS MEANWHILE RETURNED TO THE UNITED STATES, THERE ARE 71 AMERICANS IN JAIL IN BAJA. WE ALSO VISIT, FOR CONGEN HERMOSILLO, AMERICANS IMPRISONED IN SAN LUIS RIO COLORADO, REQUIRING SIX HOURS MONTHLY OF OFFICER TIME. MOREOVER, PREPARATION FOR EACH TRANSFER HAS CONSIDERABLY INCREASED THE PAPER WORK WE MUST DO FOR EACH PRISONER. IN ADDITION, LA MESA STATE PRISON IN TIJUANA HAS BEEN SELECTED AS A TRANSFER ASSEMBLY POINT, THEREBY FURTHER ADDING TO OUR WORK. (3) FINALLY, DURING THE PAST YEAR, WE HAVE COME TO ACT AS A TRANSFER AGENT FOR PLANES AND CARS OWNED BY AMERICANS WHICH HAVE BEEN SEIZED IN MEXICO AND ARE BEING RETURNED TO THEIR OWNERS. WE WERE THE "MIDDLEMEN" ON APPROXIMATELY 40 OCCASIONS IN FY 1977, AND WE WOULD EXPECT THAT THIS NUMBER WILL HOLD OR INCREASE IN THE FUTURE. EACH TRANSFER, ALLOWING FOR TRANSPORTATION AND THE INTERMINABLE PAPER WORK DONE IN THE PRESENCE OF THE CONSULAR OFFICER, MAY REQUIRE FROM TWO TO EIGHT HOURS OF OFFICER TIME.

3. THE RETURN OF THE STATE OF BAJA CALIFORNIA SUR TO TIJUANA'S CONSULAR DISTRICT AS OF FEBRUARY 1, 1978, WILL REQUIRE AN ESTIMATED 36 MAN DAYS PER YEAR FOR THIS POST'S PROTECTION WROK (TRAVEL TIME AND CULTIVATION OF CONTACTS INCLUDED). BAJA SUR WILL NOT ADD APPRECIABLY TO THE POST'S OTHER CONSULAR WORK, SINCE WE HAD ALREADY BEEN DOING MOST OF IT.

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